

**Church of the Martyrs'  
Community Hall  
On Wednesday, 6 May 2009  
Starting at 7:00 pm**

**The meeting will be in two parts**

**7.00pm – 7.30pm**

**Meet your Councillors and local service providers on information stalls dealing with:-**

- **Riverside Festival**
- **Legal Advice Centre**
- **Britain In Bloom**
- **Graffiti**
- **Highways and Potholes**
- **Police Issues**
- **General council matters and other issues**

**7.30pm – 8.30pm**

**Get involved in your area and planning for the future**

- **Update on Residents Parking**
- **Highways**
- **Operation Cocoon**
- **Update on Ward Action Plan**
- **Community Meeting Budget**

**YOUR community. YOUR voice.**

**Your Ward Councillors are:**

**Councillor Andy Connelly  
Councillor Sarah Russell**

## **Making Meetings Accessible to All**

### **WHEELCHAIR**

Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Services Officer on 0116 229 8806.

### **BRAILLE / AUDIO TAPE – CD / TRANSLATION**

If you require this agenda or a particular part of it to be translated or provided on audio tape, the Democratic Services Officer can organise this for you (production times will depend on equipment facility availability). In certain cases, subject to the agreement of the local Councillors, translation facilities can be provided at the meeting.

### **INDUCTION LOOPS – HEARING AT MEETINGS**

We provide a loop system at every meeting for people with hearing aids. If you have a hearing aid, please speak to the Democratic Services Officer at the meeting for further assistance if you think you won't be able to hear what's being discussed. There is also a facility which can help people hear better if you don't have a hearing aid but are hard of hearing, again please speak to the Democratic Services Officer about this.

# INFORMATION FAIR – 7pm – 7.30pm

**PLEASE SEE BELOW FOR DETAILS OF SERVICE REPRESENTATIVES  
YOU CAN TALK TO AT THIS MEETING.**

- You can raise matters of concern, give any opinions and find out information that may be of use.

<p><b>Ward Councillors and General Information</b></p> <p>Talk to your local councillors or raise general queries.</p>	<p><b>City Warden</b></p> <p>Residents will be given an opportunity to talk to your City Warden for the Westcotes Ward.</p>
<p><b>Leicester Community Legal Advice Centre</b></p> <p>Susan Taylor from the Advice Centre will be present to talk to Residents about the Service that they provide.</p>	<p><b>Riverside festival</b></p> <p>Maggie Shutt, Festivals &amp; Events Manager, will be available to discuss the Riverside Festival.</p>
<p><b>Britain In Bloom</b></p> <p>Stuart Marbrook, Area Parks Manager, will be present to discuss Leicester's contribution to Britain in Bloom for 2009.</p>	<p><b>Graffiti</b></p> <p>Residents will be given the opportunity to identify where graffiti is a problem in the area.</p>
<p><b>Police</b></p> <p>A representative from Leicestershire Constabulary will be present.</p>	<p><b>Highways and Potholes</b></p> <p>Alan Adcock, Head of Highway Management, will be available to talk to residents about the Council's road and pavement service.</p>

## Agenda – 7.30pm

**The first part of the agenda covers formal items which the Councillors need to deal with to ensure that regulations on holding meetings are kept to.**

**1. WELCOME AND INTRODUCTIONS**

**2. ELECTION OF CHAIR**

Councillors will elect a Chair for the meeting.

**3. APOLOGIES FOR ABSENCE**

**4. DECLARATIONS OF INTEREST**

The first main item on the programme is Declaration of Interest where Councillors have to say if there is anything in the programme they have a personal interest in. For example if a meeting was due to discuss a budget application put forward by a community group and one of the Councillors was a member of that group, they would not be able to take part in the decision on that budget application.

Councillors are asked to declare any interest they may have in the business on the agenda, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

**5. MINUTES OF THE PREVIOUS MEETING**

**Appendix A**

The minutes of the meeting held on 27 November 2008 and the Joint Community Meeting with the Castle Ward on 4 March 2009 are attached at Appendix A and Members are asked to confirm them as a correct record.

**This next part of the agenda covers items where input from you on issues that affect your community is welcomed.**

**6. UPDATE ON RESIDENTS PARKING**

There will be a brief update on the Westcotes Residents Parking Scheme.

**7. HIGHWAYS**

Jeff Miller, Service Director, Regeneration, Highways & Transportation, will give a presentation on highways work in the area, including the Upperton Road.

**8. OPERATION COCOON - POLICE UPDATE**

Police Officers from the Leicestershire Constabulary will discuss 'Operation Cocoon', which was carried out in the Westcotes area.

**9. WARD ACTION PLAN UPDATE**

There will be an update on the Ward Action Plan.

**10. COMMUNITY MEETING BUDGET**

**Appendix B**

**Councillors are reminded that they will need to declare any interest they may have in budget applications, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.**

Steve Letten, Members Support Officer, will give an update on the items previously agreed.

Applications for consideration:

B1: Local Policing Unit Hinckley Road, Police Cycle Funding and Kit.

B2: LCC sports services and LCFC football in the community trust, Summer Soccer Academy.

B3: King Richard III Infant and Nursery School, Summertime, Grow it, Cook it, Eat it.

B4: King Richard III Infant Nursery School, Oh I do like to be beside the seaside.

B5: Leicester City Council Festivals & Events, Leicester Riverside Festival.

B6: Hinckley Road Joint Action Group, 'Respect Your Neighbourhood' Signage "Safer routes for students" banner proposal.

**11. DATE OF THE NEXT MEETING**

**12. ANY OTHER BUSINESS**

## **Help us to make improvements!**

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

## **For further information contact**

Stacey Welton, Democratic Services Officers, and Steve Letten, Members Support Officer, Resources Department, Leicester City Council, Town Hall, Town Hall Square, LEICESTER LE1 9BG

Phone 0116 229 8806/ 8821

Fax 0116 229 8819

[Stacey.Welton@leicester.gov.uk](mailto:Stacey.Welton@leicester.gov.uk) / [Steve.Letten@leicester.gov.uk](mailto:Steve.Letten@leicester.gov.uk)

[www.leicester.gov.uk/communitymeetings](http://www.leicester.gov.uk/communitymeetings)







# Westcotes Community Meeting

**Your Community, Your Voice**

## **Record of Meeting and Actions**

**7:00 pm, Monday, 24 November 2008**

**Held at: Robert Hall Memorial Baptist Church**

Who was there:

Councillor Andy Connelly
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Councillor Sarah Russell
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## **RESIDENTS PARKING**

Members and residents discussed the possibilities for residents parking in the Westcotes Ward.

## **INFORMATION FAIR**

The following information stands were sited in the room. Members of the public visited the stands and were given an opportunity to meet Councillors, Council staff and the local Police and to bring enquiries and raise and issues.

### **TABLE 1 Ward Councillors and General Information**

### **TABLE 2 Domestic Violence Team**

Officers were present to promote awareness in domestic violence

### **TABLE 3 City Wardens**

The Westcotes City Warden was present to answer queries.

### **TABLE 4 Riverside Rangers**

Details were provided on the Riverside Rangers.

### **TABLE 5 Neighbourhood Policing**

Local Police Officers were present to discuss matters of local concern.

At the conclusion of this informal session members of the public were invited to take their seats and take part in the formal session of the meeting.

## **22. ELECTION OF CHAIR**

Councillor Connelly was elected as Chair of the Community Meeting.

## **23. WELCOME AND INTRODUCTIONS**

Councillor Connelly welcomed everyone to the Community Meeting and introductions were given.

## **24. APOLOGIES FOR ABSENCE**

No apologies were received.

## **25. DECLARATIONS OF INTEREST**

Councillors were asked to declare any interest they may have in the business on the agenda, and/or indicate that Section 106 of the Local Government Finance Act 1992 applied to them.

Councillor Connelly declared that he half owned a property on Harrow Road and a property on Wilberforce Road.

Councillor Russell declared that she was a member of the Joint Action Group.

## **26. MINUTES OF THE PREVIOUS MEETING**

RESOLVED:

That the minutes of the meeting on 11 September 2008 be agreed as a correct record.

## **27. CITY WARDENS**

Barbara Whitcombe, City Warden Manager, gave a presentation on the Westcotes City Warden. The City Wardens were introduced to improve the environment in each ward and work closely with the community. Graham Smith was the City Warden in the Westcotes Ward and would attend the Community Meetings.

City Wardens had the power to give on the spot fines for crimes such as flytipping, enforce the removal of rubbish on private premises, and report stray and dangerous dogs. They would also report abandoned vehicles, although did not have the powers to enforce. The key ward priorities that would be focused on were uneven pavements, nuisance parking, litter, bins on street and graffiti.

In response to questions Barbara reported that:

1. when flyposters were identified they were photographed and removed, as the Council had been given the powers to remove them immediately. The organiser was then contacted and warned; if they persisted action would be taken. A process had begun to prosecute persistent offenders.
2. if graffiti was offensive it needed to be cleaned off property within 24 hours, even from private property. It was also possible to clear away long standing graffiti.
3. there had been leaflets distributed to inform residents that fines would be given if wheelie bins were left out on the street.

## **28. LOCAL POLICE**

Inspector Ross Dimmock discussed local policing initiatives in the Westcotes Ward and its surrounding area. He reported that the biggest challenge for the area had been burglary on dwellings as this had increased by 40%. The area had been leafleted to inform residents on how to reduce the risk of burglary, such as by closing windows. It was noted that there were 40 people who had been linked to these crimes and 50% were now in prison. There had been a reduction in other areas of crime including violent crime.

In response to questions Inspector Dimmock explained that:

1. signal crimes such as graffiti had been focused on by the neighbourhood teams to improve the quality of the area.
2. there was an opportunity for victims of crime to speak up for the suspect, which could influence their sentence. The aim was to reduce the time police spent off the streets and limit unnecessary prison sentences, however this did not prevent criminals going to prison.
3. in relation to reporting crimes such as graffiti a resident may call the City Warden, however if they felt a crime has been committed they should call the police station.

## **29. DRAFT WARD ACTION PLAN AND BUDGET PROPOSALS**

### Ward Action Plan

Councillor Russell outlined the proposal to target a specific area in the ward for beneficial focused work. She explained that the police had identified areas that needed addressing between Upperton Road to Ivy Road. The budget could then be used to assist with projects such as gates on alleyways and removal of graffiti. This would be a pilot project and would aim to encourage multi agency working, including the probation service. It was noted that there were a number of issues which would need to be addressed such as access to keys for alleyway gates.

RESOLVED:

that it be agreed that the bid be supported in principle.

### Budget

It was reported that an application had been submitted for signage to 'respect your neighbourhood'. There had been a number of noise problems on Bede Island and the signs would remind people to act in a reasonable manner.

RESOLVED:

that it be agreed that the bid for around £200 be supported.

## **30. DATE OF THE NEXT MEETING**

It was noted that the date of the next meeting was 9 February 2009 at Robert Hall Memorial Baptists Church. It was anticipated that this would start at an earlier time to accommodate discussions on residents parking.

## **31. CLOSE OF MEETING**

The meeting closed at 8.30pm.





# Castle and Westcotes Community Meeting

**Your Community, Your Voice**

## **Record of Meeting and Actions**

**7:30 pm, Wednesday, 4 March 2009**

**Held at: Watershed, Upperton Road**

Who was there:

Councillor Andy Connelly
Councillor Matt Follett
Councillor Phil Gordon
Councillor Patrick Kitterick
Councillor Sarah Russell

#### **43. ELECTION OF CHAIR**

Councillor Russell was elected as Chair for the meeting.

#### **44. APOLOGIES FOR ABSENCE**

Apologies were received from Reverend Canon Barry Naylor from St Andrew's Church, Reverend Jenny Few from Robert Hall Baptist Church and Reverend David Cundill from Church of the Martyrs.

#### **45. DECLARATIONS OF INTEREST**

No declarations were given.

#### **46. IMPACT OF THE STUDENT COMMUNITY IN THE AREA**

The Chair explained that the meeting was to discuss the impact of the student community in the Westcotes Ward and part of the Castle Ward. She invited attendees to input their queries, concerns or comments. These were then responded to by Ward Councillors for Castle and Westcotes, local police, representatives from De Montfort University (DMU), and Council Officers from Environmental Services.

##### Waste and Street Cleaning

Residents discussed a number of concerns relating to wheelie bins on pavements, litter, fly tipping, end of term house clear outs and vermin. A member of the public also expressed concern that litter was blown into the estate from the Leicester Royal Infirmary and noted that Councillor Kitterick had already complained to the hospital regarding this.

- In response Adrian Russell, Service Director Environmental Services, reported that:
  - since November City Wardens had been employed to handle a number of environmental issues. The Wardens had the power to enforce fines, which included the removal of wheelie bins on the street. He noted that the Council also now had the powers to have rubbish removed from private land.
  - the removal of rats was a free service. The removal of mice (which mostly lived indoors) incurred a charge. He noted that services in place such as city cleansing and city wardens aimed to stop litter being dropped and therefore discourage vermin.
  - if rubbish was left on the street by refuse collectors, he could trace the crew responsible through Biffa.
  - if a person or vehicle responsible for fly tipping was identified this should be reported and action would be taken.
- The City Wardens and DMU had carried out an initiative to inform students of the procedures with waste when leaving a premises.



### Student Houses/ Landlords

Concern was expressed that some student landlords did not keep up maintenance on their properties, building waste was left on the street and 'To Let' signs were in front of the properties.

- Adrian Russell noted that if the location of the building waste, left on the pavement was reported to him it could be removed.
- Jit Pandya, DMU Community Liaison Officer, stated that noise complaints could be directed to the noise team at the City Council. If the people responsible were found to be students it would be reported to the university and the students could be fined.
- Members discussed the problems of 'To Let' signs and suggested that these should be removed. Agencies had previously been contacted but seemed reluctant to remove the boards as they were free advertising. Concern was expressed that the boards advertised the contents of the property and could attract burglaries.
- It was stated that any premises with two or more tenants were classed as a multiple occupancy and premises with three storeys or more than five rooms were subject to a licence. There were problems with overcrowding in houses (not exclusive to students), which could be investigated to try and limit the numbers.

### Bede Island/ Castle Park

It was noted that there had been reports of people on Bede Island late at night, creating noise and disturbing the residents. Litter on Bede Island was also a big problem.

- The Chair reported that substantial work was being carried out in regard to Bede Island. This included co-ordinated working with the University, Cleansing Team, Police and the Street Pastors.
- A representative from the Street Pastors explained that they walked around the area in the evening at weekends monitoring problems. They worked with the police and noted the time of any noise problems. She reported that in their records people other than students often caused these problems.
- A Member stated that funding had been authorised and additional bins installed in the park.
- It was noted that there were problems with people being attracted to the play area at night. Possible options were being investigated by the Council to help alleviate the problem, however it was felt these might cause other issues.
- Sgt Steve Hutchings, Riverside Team, reported that they were considering implementing a drinking ban on Bede Park. Drinking on the park had encouraged people to stay late and cause anti-social behaviour. In addition small barbeques on the park in the summer had led to larger ones and fires. These could cause potential hazards, especially to children, when left unattended. It was intended that no barbeques would be allowed on the park in future.
- It was noted that not all the foot traffic through Bede Island was from students.

A Member of the Public queried if Castle Park had similar problems.

- In response it was reported that there were people who drank in Castle park, however there had been no complaints about their behaviour. There was a fixed gardener in attendance at the park and the established drinkers often reported other problems to the police.

#### Anti-Social Behaviour

- PC Gail Warden, designated officer to DMU, reported that she had not had many reports of anti-social behaviour with students.
- Students that were caught involved in anti-social behaviour would receive up to two warnings before being reported to the disciplinary service at the university. CCTV was in surveillance across the university and could be reported to the police if there were any problems.

#### Halls of Residence

Residents expressed concerns that students from the halls of residence were throwing rubbish from their windows (and on one occasion glass had been thrown), holding parties until the early hours of the morning and that the old car park on Filbert Street was been illegally used and was full of litter.

- PC Gail Warden reported that each of the halls had a designated police officer. If problems of items being thrown from windows were reported then the flats would be identified and the occupants spoken to by the police and DMU. She had not been notified of glass being thrown from the windows and requested that any incidents be reported.
- A Member stated that there were hoardings around the former Filbert Street car park, which were regularly broken for people to access the car park for free. If these hoardings were not in place it should be reported to the City Warden or police who could action this. Sgt Steve Hutchings noted that the police regularly had the owners of the property in Filbert Street reinstall the hoardings. PC Gail Warden agreed to ask for the hoardings to be fixed and noted that weekend visitors to the students halls exacerbates the parking issues. Problems with illegal parking had arisen, as there were no parking facilities for students in the halls of residence. The streets around the halls were subject to a residents parking scheme and students were informed not to bring cars. It was suggested that information could be provided to the students to try and prevent this problem.

#### Road Humps

A member of the public queried why there were speed humps on Lineker Road, but not on Filbert Street.

- It was explained that the road humps were constructed at the same time that Lineker Road was installed. Road humps were only installed on existing roads if there were regular problems and a ranking system was given to prioritise roads. If speeding was thought to be a problem on Filbert Street it would need to be investigated.

#### Summary

The Chair stated that a subsequent meeting should involve landlords, especially from halls of residence. This could focusing on housing repairs, action that could be taken and action that had been taken around the country.

Residents acknowledged that by no means all the problems in the area related to students.

It was agreed that an article in respect of the meeting would be included in the Link magazine together with requests for reader responses.

<b>Action</b>	<b>Officer / Councillor</b>	<b>Deadline</b>
Next meeting focus on Halls of Residents and Landlords	Kate Owen, Members Support Officer.	Date of the next Joint Community Meeting.
Article in the Link about the meeting/ request responses.	Kate Owen, Members Support Officer.	Before the next meeting
Follow-up concerns about Hoardings around Filbert Street Car Park	PC Gail Warden	Not determined
Follow-up concerns over bricks left in Street	Adrian Russell	Not determined

#### **47. CLOSE OF MEETING**

The meeting closed at 9.10pm



## Ward Action Plan Budget Proposal Form

**Please read the Guide to the Community Plan Budget before you fill in this form**

*Then complete Section 1: Budget Proposal.*

*If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to Community Plan Budget**.*

*Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.*

### Section 1: Budget Proposal

1. Name of Ward
2. Title of proposal
3. Name of group or person making the proposal

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear and detailed, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

At present the LPU operate three Police cycles over five Neighbourhood areas and these have been in use for the past six months and up to nine officers use these bikes. The proposal is to increase the number of bikes to enable officers more time on their beats to deliver Neighbourhood policing objectives, in particular around Operation Echo our burglary reduction scheme. As Westcotes ward is suffering from a high number of burglary dwellings over the past 4 months it is important that the police are able to increase their presence and visibility in the area. It is envisaged that this will reduce the fear of crime due to officers being more approachable and promote community cohesion.

The proposal is to fund 3 Police cycles (fully kitted up) for the Westcotes Neighbourhood Policing team which includes PC's and PCSO's.

Westcotes, and the surrounding area, is a warren of terraced streets and vast green spaces such as the Great Central way and have many policing needs and these extra cycles will enable the team to patrol the area more effectively and to become more visible.

**Evidence**

One PCSO kept a log of use and recorded the amount of time it took him to respond to calls. The difference was from a 45 minute walk across the beat it took 10 minutes on his bike. This of course enables the officers to provide a more visible presence on the beat and the ability to respond quickly to calls. The local community have responded very positively to this and feel safer as a consequence. The officers are more approachable and can go into areas not accessible by a motor vehicle.

The bikes will be provided and serviced by Fix it which is a local company who already service our current cycles.

5. Which priority or priorities in the Ward Action Plan does your proposal support? (Add further rows or continue on a separate sheet if needed).

Priority number and priority description (taken from the Ward Action Plan)	
5	More and more visible police patrols (especially in relation to drug prevention – residents have cited Ashleigh, Westleigh and Eastleigh Road areas as problematic).

6. Have you provided any supporting information?  Tick if yes

7. What is the total cost to the Community Meeting? £2061.45

8. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
3 X Basic bike fully fitted based on Nov 2008 prices	990	Actual
3 X First service	75	Actual
3 X Cycle kit (summer/winter)	996.45	Actual
<b>Total</b>	<b>2061.45</b>	

9. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

The LPU is also approaching local businesses for their support for this project for other resources. The LPU is keen to gain support from across the area for this so that they can improve the service to the local community.

10. Who proposed the project? Please provide contact details.

Name of contact person	Kim Sherriff
Your position in organisation or group	Neighbourhood Policing Unit Community initiatives co-ordinator
Name of organisation or group	Hinckley Road Local Policing Unit
Address: 95 Hinckley Road Police Station, Leicester, LE3 OTD	
Phone number	Email
0116 222 2222 ext 6830	Kim.Sherriff@leicestershire.pnn.police.uk

**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

11. Who will deliver the project? Please provide contact details.

Name of contact person	Kim Sherriff
Your position in organisation or group	Neighbourhood Policing Unit Community initiatives co-ordinator
Name of organisation or group	Hinckley Road Local Policing Unit
Address: 95 Hinckley Road Police Station, Leicester, LE3 OTD	
Phone number	Email
0116 222 2222 ext 6830	Kim.Sherriff@leicestershire.pnn.police.uk

12. Declaration

I have read the *Guide to the Ward Action Plan Budget* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	
Signature	
Date	

Please send this completed form back to:  
Bhawna Arya, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827





# Ward Action Plan Budget Proposal Form

Please read the **Guide to the Community Plan Budget** before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to Community Plan Budget**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

## Section 1: Budget Proposal

1. Name of Ward

Westcotes

2. Title of proposal

Summer Soccer Academy

3. Name of group or person making the proposal

LCC sports services and LCFC football in the community trust

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear and detailed, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

To provide a summer soccer school in co-operation with Leicester City Football Club with the objective of providing local young people with skills based activities which achieve a level of social cohesion and diversionary activity within the Westcotes ward. The project is aiming to break down the barriers young people may face in accessing quality structured sporting provision in the area. The soccer academies will provide quality, structured coaching that will help tackle antisocial behaviour and vandalism in the area by providing structured activity and specialist coaching. The academies will bring together a variety of young people from across the ward and have them socially interacting with each other and developing positive relationships.

Coaching and other activities will be done in partnership with the City Council and Leicester City Football Club.

Up to 45 (maybe more dependent on programme size) young people per day will benefit, along with associated benefits to family members and subsequently the wider community. The academy aims to introduce young

people to a healthier lifestyle and get them actively involved in physical activity.

We will know the scheme has been successful by improving access to sporting provision which in turn will help the levels of antisocial behaviour and vandalism drop as there will be structured activity to divert youth from negative activity.

We will know the wider community will also benefit as they will see the positive activity and reduced antisocial behaviour and vandalism reportings across the area.

5. Which priority or priorities in the Ward Action Plan does your proposal support? (Add further rows or continue on a separate sheet if needed).

Priority number and priority description (taken from the Ward Action Plan)	
2	Issues relating to anti-social behaviour, often ascribed to young people who feel they have too little to do.
3	Vandalism – again ascribed to lack of activities and facilities for young people

6. Have you provided any supporting information?  Tick if yes

7. What is the total cost to the Community Meeting?

8. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Up to this value for specialist coaches	£2000	Estimate
Training equipment	£250	Estimate
Advertising etc	£250	Estimate
<b>Total</b>	<b>£2500</b>	<b>Estimate</b>

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

Partnership arrangements with Leicester City FC. We have worked closely in partnership with LCFC and brokered a deal in which they will provide a variety of prizes, giveaways and tickets to young people who attend the academies.

We have also brokered a partnership deal that there will be players present from the first team who will make guest appearances and offer advice and support within the programme. The young people from the ward will be able to meet their favourite players and interact with them.

9. Who proposed the project? Please provide contact details.

Name of contact person	Surjeeven Virk
Your position in organisation or group	Sports Regeneration Manager
Name of organisation or group	Leicester City Council
Address Sports Services A12 New Walk Centre Leicester LE1 6ZG	
Phone number 0116 252 6786/	Email <a href="mailto:Surjeeven.Virk@leicester.gov.uk">Surjeeven.Virk@leicester.gov.uk</a>

**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

10. Who will deliver the project? Please provide contact details.

Name of contact person	Surjeeven Virk
Your position in organisation or group	Sports Regeneration Manager
Name of organisation or group	Leicester City Council
Address Sports Services A12 New Walk Centre Leicester LE1 6ZG	
Phone number 0116 252 6786/	Email <a href="mailto:Surjeeven.Virk@leicester.gov.uk">Surjeeven.Virk@leicester.gov.uk</a>

11. Declaration

I have read the *Guide to the Ward Action Plan Budget* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Surjeeven Virk
Signature	Surjeeven Virk
Date	17 April 2009



Logged

3 FEB 2009

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# Community Fund Proposal Form

Please read the Guide to the Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the Guide to the Community Fund.

## Section 1: Budget Proposal

1. Name of Ward

Westcotes Ward

2. Title of proposal

Summertime – Grow it! Cook it! Eat it!

3. Name of group or person making the proposal

King Richard III Infant & Nursery School

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

This application for Community Chest Funding is to facilitate new work with our parents/carers/members of the community.

The intention is to combine the passing on of skills in terms of:-

- the what and how of food plants to grow – many of our growing places are planters, bins, tyres and pots.
- the what and how of cooking the produce grown – (modelled on Jamie's Ministry of Food) - we will be working with our partners in City Catering, Leicester College and the Children's Centre for this element.

and

- the what and how of healthier eating for the whole family – including healthy lunch boxes breakfasts, picnics etc.(Healthy Schools)

The Grow it! Cook it! Eat it! Project for parents/carers/members of our community, will span the 11 weeks of the Summer Term, will take different forms and will be fun.

The Grant money would be used to pay for staff to run the groups, school staff and professionals and to buy additional supplies and equipment for the planned activities.

5. Have you provided supporting information?



Tick if yes

6. What is the total cost to the Community Meeting?

£1,000

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
3 x teacher supply days (Gardening)	450	Cost
Plant supports, equipment etc	50	Estimate
Seeds, plants growing medium and containers	100	Estimate
2x course fees –( parent and member of staff) - What school gardens can do for you – University of Leicester – Botanic Garden	150	Cost
Cooking ingredients	50	Estimate
1 x teacher supply day (Cooking)	150	Cost
Admin/ reprographics – recipe collection	50	Estimated
<b>Total</b>	<b>£1,000</b>	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

The **Grow it! Cook it! Eat it!** Project will be running in tandem with an eleven week community programme called 'Oh I do like to be beside the seaside!' ( details attached) for which an Awards For All grant application has been made to cover the cost of professional fees of the creative practitioners who will be working on music, stories, installations and drama.

9. Who proposed the project? Please provide contact details.

Name of contact person	Mrs E Webb
Your position in organisation or group	Headteacher
Name of organisation or group	King Richard III Infant & Nursery School
Address	Andrewes Street Leicester LE3 5PA
Phone number	0116 2621905
Email	ewebb@kingrichards.leicester,sch.uk

**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

10. Who will deliver the project? Please provide contact details.

Name of contact person	Mrs E Webb
Your position in organisation or group	Headteacher
Name of organisation or group	King Richard III Infant & Nursery School
Address	Andrewes Street Leicester LE3 5PA
Phone number	Email
0116 2621905	ewebb@kingrichards.leicester.sch.uk

11. Declaration

I have read the *Guide to the Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Eluned Webb
Signature	
Date	14.01.09

Please send this completed form back to:

Bhawna Arya, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827





Logged

9 FEB 2009

## Community Fund Proposal Form

Please read the Guide to the Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the Guide to the Community Fund.

### Section 1: Budget Proposal

1. Name of Ward

Westcotes Ward

2. Title of proposal

Oh I Do Like To Be Beside the Seaside!

3. Name of group or person making the proposal

King Richard III Infant & Nursery School

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

This application for Community Chest Funding is to pay for the materials and installation of a large sand pit to form a beach for our term long community project – 'Oh I do like to be beside the seaside.' The beach will be the focal point of a community to be enjoyed by with our parents/carers/members of the community.

The Grant money would be used to pay for staff to run the groups, school staff and professionals and to buy additional supplies and equipment for the planned activities.

5. Have you provided supporting information?

✓

Tick if yes

6. What is the total cost to the Community Meeting?

£1,000

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Wooden surround to contain the beach (5x5sqm)	400	Estimate
7.5 tonnes triple washed play sand	480	Cost/atq
Tarpaulin/ cover/protection/cleaning etc	120	Estimate
	£1000	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

The beach will form the central point of an eleven week community programme called 'Oh I do like to be beside the seaside!' ( details attached) for which an Awards For All grant application has been made to cover the cost of professional fees of the creative practitioners who will be working on music, stories, installations and drama. Other funding for the project will come from King Richard III – School and Extended School Funds.

9. Who proposed the project? Please provide contact details.

Name of contact person	Mrs E Webb
Your position in organisation or group	Headteacher
Name of organisation or group	King Richard III Infant & Nursery School
Address Andrewes Street Leicester LE3 5PA	
Phone number 0116 2621905	Email ewebb@kingrichards.leicester,sch.uk

**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

10. Who will deliver the project? Please provide contact details.

Name of contact person	Mrs E Webb
Your position in organisation or group	Headteacher
Name of organisation or group	King Richard III Infant & Nursery School
Address Andrewes Street Leicester LE3 5PA	
Phone number	Email

0116 2621905

ewebb@kingrichards.leicester.sch.uk

11. Declaration

I have read the *Guide to the Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Eluned Webb
Signature	
Date	21.01.09

Please send this completed form back to:

Bhawna Arya, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827



# Ward Community Fund Proposal Form

Please read the Guide to the Ward Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

## Section 1: Budget Proposal

1. Name of Ward

Westcotes

2. Title of proposal

Leicester Riverside Festival

3. Name of group or person making the proposal

Leicester City Council Festivals & Events

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

The Riverside Festival is an annual 2-day event taking place on 6<sup>th</sup> & 7<sup>th</sup> June at Bede Park, Western Boulevard & on Mile Straight. The event attracts members of both the local and wider Leicester community. It is one of Leicester's largest outdoor events and helps to raise awareness of the city's waterways, as well as offering a range of activities suitable for all generations. The event allows the community to enjoy new experiences, developing creativity and imagination as well as bringing different backgrounds from the community together in an enjoyable and positive way.

In order to enhance and develop the event, and provide a wider range of activities for those attending, we are looking for funding to cover three activities.

- Ride Leicester will provide an exciting line up of events and activities for all the family. This years festival goers can expect free bike parking at the Ride Leicester Bike park, free bike servicing at the mobile bike workshop for people who bring a bike, bike tryouts for younger people to experience riding different styles of bike, BMX and mountain bike shows throughout the weekend and

tutorials given by the professionals on BMX and mountain bike techniques. The activities are intended to encourage awareness of health & well being, bike safety, responsible use of bikes and environmental issues around transport.

- The Leicester Outdoor Pursuits Centre is to provide Bell Boats which will be available on the river for young people to have a go at canoe handling. This again encourages health & well being, fitness and will provide a new experience for many people attending the event. It also teaches users about water safety.
- Stage programme features up and coming Leicester artists including a specially commissioned performance for the Festival offering festival goers an opportunity to experience new styles of music. It gives local artists the chance to showcase their talents in their home city.

Members of the local community will benefit from this event as it encourages use of the area which increases use of the local amenities and businesses i.e. economic development and discourages antisocial behaviour. The event is very popular and has an attendance of 13,000 visitors over the weekend including the direct local community.

The benefits can be seen throughout the event and from the positive feedback received following the event.

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

£2000

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Ride Leicester	1000	Actual
Bell Boats	480	Actual
Stage Programme (contribution)	520	Actual
<b>Total</b>	2000	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

Funding is being provided as part of Leicester City Council revenue.  
Riverside Housing Association sponsor this event.  
Funding from Riverside Team (Urban Design, LCC)  
In kind from Ride Leicester (They are paying 50% of the total costs)

9. Who proposed the project? Please provide contact details.

Name of contact person	Maggie Shutt
Your position in organisation or group	Festivals & Events Manager
Name of organisation or group	Leicester City Council
Address Festivals & Events 1 <sup>st</sup> Floor Wellington House Wellington Street LE1 6HL	
Phone number 0116 2385081	Email Maggie.shutt@leicester.gov.uk

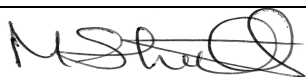
**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

10. Who will deliver the project? Please provide contact details.

Name of contact person	Simon Brown
Your position in organisation or group	Festivals & Events Officer – Riverside Festival Event Manager
Name of organisation or group	Leicester City Council
Address Festivals & Events 1 <sup>st</sup> Floor Wellington House Wellington Street Leicester LE1 6HL	
Phone number 0116 2385080	Email Simon.brown@leicester.gov.uk

11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Maggie Shutt
Signature	
Date	07/04/2009

Please send this completed form back to:  
Karen Shelton, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827





# Ward Community Cohesion Fund Proposal Form

Please read the **Guide to the Ward Community Cohesion Fund** before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Cohesion Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

## Section 1: Budget Proposal

1. Name of Ward

Westcotes and Castle

2. Title of proposal

'Respect Your Neighbourhood' Signage  
"Safer routes for students" banner proposal

3. Name of group or person making the proposal

Hinckley Road Joint Action Group

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

**"Safer routes for students"** . This would be a marked route leading students away from residential areas after club nights towards the halls of residents. This would be directed by both the DMU security and the Riverside Policing team. We are looking at match funding from the DMU, Police and the Ward committee (12 banners) at a cost of £3468 ex VAT

The proposal is to part fund the cost of 12 signs to be erected on designated routes to and from the DMU and Halls of residence. This would be a joint project between the 2 community meetings, the Hinckley Road Police and De Montfort University. The Police offering officers time to support the running of the operation when night time events are on at the DMU along side DMU security staff and funding from the 2 ward meetings.

The signs will display the message "Safer routes for students" with joint logos

and will be designed to discourage excessive noise and anti-social behaviour away from residential areas along patrolled routes.. It is important that DMU are involved in this project as the proposal is strongly in response to the perception that a significant proportion of noise and anti-social behaviour emanates from students in the late evening. This perception has been prevalent in the community meetings and was reflected on a number of ward priority 'green forms'.

5. Which Ward Community Cohesion Fund criterion or criteria does your proposal support? Please give details of how it does this for each criterion (Add further rows or continue on a separate sheet if needed).

Criterion no.	Details of how your proposal supports the criterion
3a)	This proposal is one of a number of ways agencies are working together in the Westcotes and castle area to improve the self-esteem of individuals, communities, and neighbourhoods about living and having pride in Leicester.

6. Have you provided any supporting information?  Tick if yes

7. What is the total cost to the Community Meeting?

£3468 ex VAT
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8. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Each finished banner including erection on to lamp posts costs x 12 = £289	£3468 ex VAT	Estimated cost
<b>Total</b>	£3468 ex VAT	

9. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

From the JMG Safer Leicester partnership without success
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10. Who proposed the project? Please provide contact details.

Name of contact person	Kim Sherriff
Your position in organisation or group	Neighbourhood Policing Unit Community initiatives co-ordinator
Name of organisation or group	Hinckley Road Joint Action Group (JAG)
Address: 95 Hinckley Road Police Station, Leicester, LE3 OTD	

Phone number 0116 222 2222 ext 6870	Email: Kim.Sherriff@leicestershire.pnn.police.uk

**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

11. Who will deliver the project? Please provide contact details.

Name of contact person	Kim Sherriff
Your position in organisation or group	Neighbourhood Policing Unit Community initiatives co-ordinator
Name of organisation or group	Hinckley Road Joint Action Group (JAG)
Address: 95 Hinckley Road Police Station, Leicester, LE3 OTD	
Phone number 0116 222 2222 ext 6870	Email: Kim.Sherriff@leicestershire.pnn.police.uk

12. Declaration

I have read the *Guide to the Ward Community Cohesion Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Kim Sherriff
Signature	Kim Sherriff
Date	02/03/09

Please send this completed form back to:

Bhawna Arya, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.  
Fax No: 0116 229 8827

